Housing Search

First Impressions, responding to ads

There usually are lots of people looking for units. Often the first person to respond has a better chance of getting the unit. To apply you usually send an email to the landlord to say you are interested. This is the start of your relationship with your landlord.

Impressions

Email 	**Phone** 
Dear, ____ I saw your posting about your place on _____ and it looks great! I am looking for a ____ bedroom suite close to _____. Is there a time when we could talk about the place or I could come and take a look? Sincerely, _____	Hello, my name is _____. I saw the ad for your place on _____and it looks great. Is it still available? Can you tell me more about? (If you have specific questions, this is a good time to ask) When will you be showing the place?
Provide your email address or phone number so the potential landlord can get in touch with you. Take a moment to make sure that you show good manners, is your email appropriate, is your phone's voice mail polite and simple?	The landlord might ask a bit about you, so be prepared to provide some basic information. What are you looking for? Who will you be living with? Tell them something about yourself such as, where you work, if you are retired, and any volunteer work you do.
In addition, think about the questions that you want answered. Make sure to have a pen and paper ready when you call. Have your schedule in front of you in case you are invited to view the rental unit.	

Questions the Landlord May Ask You	
How many people are going to be living in the unit?	Why are you moving?
Do you have a credit report available or are you willing to get one?	Do you have references?

Use this space to write down the answers to your questions

Questions You Might Want to Ask the Landlord	
Is the unit vacant and why?	Is the unit on a lease or is it rented form month to month?
Are there any utilities included in the rent? If so, which ones?	Are pets allowed? If so, how many and what kind?
If there is parking, is it included in the rent? Is it assigned?	What sorts of households live in this neighborhood?
Have there been pest issues?	Other?